

Understanding ISO 22301:2012 The New International Standard for Business Continuity Management System

Perth • 19th September 2012

ISO 22301:2012, “Societal security - business continuity management systems - Requirements”, is the new international standard for Business Continuity Management System (BCMS). The standard introduces a fundamental change to the traditional “BCM life-cycle” approach of implementing BCM by bringing it into an organisation’s management system concepts. The greater emphasis on understanding the requirements, setting objectives and monitoring the performance and effectiveness of the BCMS aligns BCM closer to top management thinking.

This course is designed for those who are already familiar with BCM concepts but wish to develop an understanding of the requirements of ISO 22301, how their current BCM programme matches the standard, and how to improve their practices in relation to the BCMS.

Learning objectives

- Understand the fundamental concepts of a management system
- Know the key components and requirements of ISO 22301
- Learn how to benchmark current practices to the standard

Course content

- Introduction to management systems and the process approach
- Layout and main components of ISO 22301
- Concepts and terminology
- Application of the Plan-Do-Check-Act model to BCMS processes
 - Context of the organisation
 - Leadership
 - Planning
 - Support
 - Operation
 - Performance evaluation
 - Improvement
- Relationship with other standards and frameworks
- Benchmarking current practices with the standard
- Issues to consider in making the transition to ISO 22301

Who should attend

- BCM practitioners wanting to gain an understanding of ISO 22301
- Managers responsible for implementing a BCMS
- Staff involved in implementing a BCMS
- Auditors

Instructor

Kenny Seow has over 22 years of international experience in disaster recovery, business continuity and crisis management in banking, securities, logistics and government. He is the Director of Contingency Solutions and is presently contracted with the WA Government to provide BCM support, training and advisory services to government agencies.

Kenny speaks regularly at seminars and conferences, and has presented papers on business continuity in Australia, United States, United Kingdom, Hong Kong, Indonesia, Singapore and Malaysia. He conducts BCM courses regularly and has trained over 2,000 senior managers and executives from public and private sector organizations.

Kenny is a Member of the Business Continuity Institute (BCI). He is also a Board member and the WA Regional Representative of the Australasian Chapter of BCI.



BCI Licensed Training Partner

COURSE REGISTRATION

Fax completed form to 1300 720 861

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Course fee: \$580 Fee includes GST, course materials, lunch and refreshments
In-house training and group discounts available - quotation on request

Participants Details

1) Name: _____

Position: _____

E-mail: _____

Contact Tel: _____

2) Name: _____

Position: _____

E-mail: _____

Contact Tel: _____

Company Details

Company Name: _____

Address: _____

City / Suburb: _____ Post code: _____

Send invoice to (if different from above)

Name: _____

Position: _____

E-mail: _____

Contact Tel: _____

Terms and conditions:

Contingency Solutions Pty Ltd reserves the right to make any amendments to the course, change the instructor, or cancel the course due to unforeseen circumstances. If the course is canceled, the course fees will be fully refunded.

A replacement is welcomed if a participant is unable to attend the course. Cancellation will carry a 30% cancellation charge if made in writing at least 5 working days prior to the start of the course. Regrettably, no refund can be given if cancellation is made less than 5 working days prior to the start of the course, for "no show", or absence from part of the course.

For queries

 **1300 720 860**

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